

Exec meeting minutes – 19/04/2020

Microsoft Teams

Meeting start: 13:04

In attendance: Jack Moore (President, Chair, Minutes), Oliver Cogbill (Kit Officer), Nick Cherryman (Club Development Officer), Meredith Whiting (Publicity Officer), Chris Palin (Push Officer), Will Tremelling (Expeditions Officer), Annabel Munday (Social Secretary, Welfare) and Denys Ilyushenko (Instructor)

Apologies: Joni MacDonald (Secretary)

1. **President's Welcome** - *Jack*

Updated the team on James Coe leaving his role as Training Officer

2. **Social** - *Annabel/Meredith*

a. Upcoming socials - *Annabel*

- i. Starting a new job and does not know when she will be available from next week - this should not hinder socials.
- ii. 'Pub session', a night in to catch up.
- iii. Quiz to be broadcast on teams.
- iv. Make a poll to gauge interest on a 'bakeoff' style social. People would make or buy a cake or biscuit and decorate it.

b. Make sure the socials are advertised at least a week in advance, even if this means pushing back the expected date - *Jack*.

c. Potential for a post-lockdown social, maybe diving, pub, anything people are up for - *Denys*.

- i. Might need to start thinking about this or next term events as we don't know how COVID is going to affect the venue booking process.

d. Virtual sports ball? Everyone makes a nice (same) dish and we sit down to eat together - *Meredith*.

e. Social Survey - *Annabel*

- i. As there is no term three there is no real deadline to see what socials people want to do. But it would still be good to do this ASAP, especially as venue booking may need to be done earlier (and should be done earlier to give the best availability and advertisement).

3. **Welfare** - *Annabel*

a. Create an anytime fill google docs for welfare

- i. See if it's possible to set up a form with the SU for welfare matters to the club. It would be good to use the SU system as it will cover us for safeguarding - *Nick*.

4. **Club Development**

a. Sports mark

- i. Got evidence from Anjana for most items needed for Sportsmark. Still needs to look through everything. We got marking and feedback last time, so we need to look through and see how to get better marking - probably need to set up stuff (like welfare form) which is easy, but tedious, then we'll have the basis set up - *Nick*.

- ii. Done or doing the handover packs, coaching packs and other admin parts of Sports mark - *Jack*.

Tom Frampton (ad hoc Training Officer) joined the meeting.

Rebecca Fisher (Treasurer) joined the meeting.

- b. Would like to get us registered on BUCS as Octopush - *Nick*.
 - i. There may be a problem between BUCS and BOA - *Denys*.
 - ii. Even if it doesn't work, it'll be good for sportsmark - *Nick*.
- c. Handover pack will be being sent out soon - *Jack*.

5. Octopush - Chris

- a. We are signed up for Nautilus, which is around October.
- b. We got a refund for Student Nationals after it was cancelled. This was refunded to Harriet and needs to be paid back into our our account
- c. It would be good if Chris could do some sort of workout routine for us over the summer.

6. SCUBA Diving

- a. Cornwall.
 - i. It was run with the minimum number of Ocean divers. It needs to be advertised better in the future as it is opened up to more people - *Tom*.
 - ii. We've paid Porthkerris and got a slight discount - *Jack*.
 - iii. It's proving difficult to set up a payment link currently, assuming this is due to the lockdown - *Jack*.
 - iv. The trip was run with the minimum amount of people feasible - *Tom*.
- b. 12 people have signed up for the OD and SD lockdown edition: 7 OD and 5 SD - *Tom*.
- c. Expeditions
 - i. Summer trip - *Will*.
 1. Been liaising with a dive company in Malta - £895, with 10% off for BSAC members.
 2. Columbia - big expense is the flights. But it's very cheap once we're out there. A rough estimation of £700ish.
 3. Would need instalment payments as the cost is large - *Denys*.
 4. Set up a chat for sorting out expeditions - *Nick*.
 5. Upper bound for about £1000.
 - ii. Farnes
 1. All underway; getting availability and quote from Bluebell Farm, Billy Shiel and for transport - *Jack*.
 2. We will need to get the regulators serviced slightly earlier as they are due to run out at the same time as Farnes - *Denys*.
- d. Compressor
 - i. Filter refill cost and other maintenance - *Jack*.
 - ii. Sell the old compressor; it needs a class A service - *Jack/Tom*.

7. Finance Update

- a. Not much money in or out due to the lockdown and nothing much happening - *Rebecca*.
- b. Potential fundraiser to get us money for regulator service and/or new drysuits - *Will*.

8. AOB

- a. Commented how meeting minutes should be uploaded to the website. This could not be addressed at this moment in time - *Jack*.
- b. Socials need to be attended by exec to give people a familiar face and show our dedication to the club - *Denys*.
- c. Social gatherings after push sessions, either actual socials or simply catching up (similar to WUSnACKs).
- d. People need to make sure they've sent biography information to Meredith for the WUSAC website, Meredith will start updating them tomorrow - *Jack/Meredith*.
- e. Nick to send Jack information for update of instructor biography - *Jack*.

Meeting end: 14:31