

Exec meeting minutes – 11/03/2020

H0.44

Meeting start: 13.02

In attendance: Jack Moore (President, Chair), Joni MacDonald (Secretary, minutes), Oliver Cogbill (Kit Officer), Rebecca Fisher (Treasurer), Nick Cherryman (Club Development Officer), Meredith Whiting (Publicity Officer), Chris Palin (Push Officer) and Will Tremelling (Expeditions Officer)

Apologies: Annabel Munday (Social Secretary, Welfare)

1. **President's Welcome** - Jack
2. **Social** – Bea/Meredith
3.
 - a. Upcoming social
Sports ball is happening with more to be planned off club suggestions
 - b. Social Survey
Social survey will be coming out soon for suggestions
 - c. Create an anytime fill google docs for welfare
Only goes to welfare officer, should be whatever the welfare officer is more comfortable with – up to Bea. Discussion of what should go up somewhere higher and what the SU guidelines say. Need a discussion with Bea on what she feels comfortable with it, important that things like welfare do get streamlined through things like google docs or some kind of form.
Action: How Bea wants to run the role and some kind of streamlined form to use from now on.
4. **Club Development** – Nick
 - a. Current ideas
 - b. Building links with clubs
Connections with clubs' other members are a part of (such as the skill swap with Women's rugby). A skill swap once per term - such as Mixed Netball which has been previously discussed.
 - c. Building links with community
Look into local schools for things like DofE (push would work a lot better than scuba diving).
Safeguarding as well of doing stuff like that.
There are large connections with our club and others that aren't SU.
Look into doing more charity work – 24-hour breath hold going on to raise money.

Action: Check with Chris to contact local schools in their last terms, Joni contact connections to DofE and contacts DofE society within the SU.

d. Sports mark

Need to be looked at closer to look at exactly what we need to start on next term.

5. Octopush – Chris

If there are any complaints about nationals it is not the unis place to reply to complaints as Boa did most the organisation
MOT sorted – usual tournament stuff driving up and down on the same day etc.

6. SCUBA Diving

a. Kit services

i. Regulator 10 - Jack

Need to buy a new regulator and a lot of other kit to buy next year, still can be used but Regulator 10 should probably be avoided

ii. Cylinder 12 – Jack

Has a nitrox valve on it and looking over service dates

b. Cornwall Trip

Nothing to be said

c. Kit hire costs - Jack

Needs to be talked about before next academic year, requiring a document of the decisions of what exactly we could do

d. Air fill costs – Jack

Fault is that new compressor we need to service it but will still cost us parts so will need small cost for air fill. Requires an instructor there as well and how much the servicing would cost per year

e. Kit organisation: hiring and tracking – Ollie

It's all on gear lock, we have no way of tracking it. Require some kind of checking out system as there is no way of knowing where anything has gone. Code lock coming to few people? Should there be some sort of system but flaws in paper system? Organised into where/how things are organised, changing as we move into a new storeroom. Can't implement anything discussed until moved into a new room. Check in dates of the kit with strict access to check if the kit is in working order and who has it.

Making it someone's responsibility – a lot of paperwork. When the kit comes back tidying it up and keeping track of it from there. Gear lock gives you the ability to keep track.

Action: organisation and new ways of keeping track to implemented when new storeroom is moved into and layout and how it would work

7. Finance Update - Jack

a. Kit service

Maintenance schedule to be moved over

b. Compressor costs

The £1000 that was left from the compressor that didn't go through has now gone through.

c. Proportion of money

The amount of money one side of the club brought in is what they then take out again.

'Push goes to Club development fund this year to get some new kit (e.g. pucks whatever you need). A way of knowing how much termly/regular kit orders are to save on shipping – even looking at sharing shipping with other teams we have connections with.

8. AOB – Jack

a. Use of Group chat

Carry on as normal not pushing the chats together.

A time we can all do for further exec meetings organised after exam timetables.

9. TADONM

Meeting end: 14:04